

Engineer Reference

applying for ☐ PE exam ☐ PE reinstatement ☐ reciprocity

TO BE COMPLETED BY APPLICANT

Applicant's Name: _____

Address: _____

Phone #: _____

Have You And Respondent Been Employed By, Or Been Members Of The Same Firm? Yes _____ No _____

If Yes, Please Supply The Following Information:

From-To: _____

Name Of Firm: _____

City: _____

Applicant 's Position: _____

Respondent 's Position : _____

Have You Known Each Other In Other Circumstances? Yes _____ No _____ If yes, give dates and explain on separate sheet.

1. Is the above information correct as stated? Yes _____ No _____ If no, please explain on back of this form.

2. How long have you known the applicant? _____

3. Please define the individual's character and reputation. _____

4. What is your business relationship to the applicant? _____

5. Do you have personal knowledge of the applicants engineering work? Yes _____ No _____

6. Using the interpretations below, how do you rate the practice and quality of performance of the applicant's engineering work?

Type of Practice	Above Average	Average	Below Average	Unsatisfactory
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Major Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Responsible Charge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Other Engineering Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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INTERPRETATIONS:

Above Average: Performance unquestionably of a professional level demonstrating thorough competence and creative ability.

Average: Work not distinguished in content or level but adequate for engineering purposes indicating an ability, under some supervision, to produce workable designs of systems and products.

Below Average: Barely adequate performance, needing careful checking and rather close supervision to meet requirements.

Unsatisfactory: Work of poor quality, not up to minimum professional standards, requires review and revision by associates or supervisors before execution. Inadequate for "the purpose of safeguarding life, health and property".

7. I (would)(would not) employ applicant on a project where his/her decisions would be final because _____

8. The following is my evaluation of the applicant's ability as an engineer _____

PLEASE TYPE OR PRINT CLEARLY Name of Respondent: _____

Respondent's Current Engineering Registration: State _____ *Reg. # _____ Year _____

Name of Respondent's Firm: _____

Address: _____

Phone: _____ Signature: _____

Position In Firm: _____ Date: _____

*ALL NON-ARKANSAS P.E. REFERENCES MUST SUPPLY VERIFICATION OF CURRENT REGISTRATION (copy of pocket card or print out from online roster). Mail to: Arkansas Board of Registration for Professional Engineers and Land Surveyors, P.O. Box 3750, Little Rock, AR 72203-3750.